

SHOWPLACE
DESIGN & REMODELING

Design Retainer Agreement

This agreement is entered into between The Showplace, Inc (TSI) and

_____(Client)

_____ Phone _____

Scope of Work

The scope of work under this agreement shall be divided into three phases: (1) inspection and feasibility, (2) conceptual design and (3) detailed design and specifications.

Inspection and Feasibility Phase

The Showplace Designer will visit the client’s proposed project site. The Designer will interview the client to determine the nature and scope of the project and discuss some general design possibilities and concepts. Subsequently the Showplace will determine whether it is feasible to complete the project desired and what a rough estimate of the cost involved might be. Up to this point, the client is under no financial obligation to TSI. Prior to commencing the Conceptual Design Phase, the client shall pay a retainer of \$_____ to TSI as follows: An initial amount of \$_____ and the balance of \$_____ prior to commencing the detailed design and specification phase.

Conceptual Design Phase

The Showplace will explore design alternatives and produce sketches to allow the client to achieve a proper design solution. This retainer amount will be considered earned by TSI at the conclusion of this phase.

Detailed Design and specifications

TSI shall prepare interpretive drawings of the project and a written proposal of the cost to perform the work described. In addition, TSI shall prepare detailed plans and specifications in conjunction with the estimating process.

The client will receive a copy of such detail drawings and specifications when a contract is signed for the construction phase of the project.

Rights to Design and Drawings

TSI shall retain all rights to the design and drawings, which are produced in connection with this agreement. All drawings, specifications and copies thereof furnished by TSI are, and shall remain, its property. They are to be used only with respect to this project and are not to be used on any other project. If such designs are executed by a contractor or party (including the client) other than TSI, the client agrees to release TSI from any liability for its designs.

(Client)

The Showplace, Inc

Date: _____

by _____

8710 Willows Road; P O Box 955; Redmond, WA 98073
Contractor’s License #SHOWPI*103B2

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